

Tetra4D Converter

Version 2019

Installation Guide

Details on how to install and license the Tetra4D Converter™.

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Activation and Registration

Installation of Acrobat Pro DC / Pro 2017

Tetra4D Enrich has been developed as an Add-in for Adobe[®] Acrobat[®] Pro and supports versions DC ad 2017. As such, Acrobat Pro DC or Pro 2017 is required to be installed for Tetra4D Enrich to function.

A free trial of Acrobat Pro DC can be downloaded at: http://www.adobe.com/cfusion/tdrc/index.cfm?product=acrobat_pro_____

Please refer to <u>https://helpx.adobe.com/creative-cloud/learn/tutorials/acrobat.html#get-started</u> and <u>https://helpx.adobe.com/document-cloud.html</u> for detailed instructions and troubleshooting related to Acrobat Pro DC / Pro 2017.

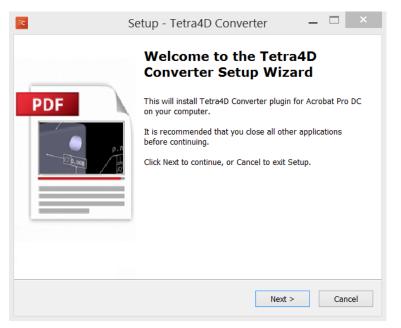
If you have not yet purchased Acrobat Pro, it can be purchased along with Tetra4D Converter as a package called *Tetra4D Converter Suite* online at: <u>http://www.tetra4d.com/store</u>

Installation of Tetra4D Converter

- 1. Download and run the "Tetra4D Converter" installer. The installer should have been emailed to you along with your license/serial number. You can also find it in your <u>Customer Portal</u>
- 2. Select the desired setup language and choose **OK**:



3. The installation programs welcome screen is then displayed. Click **Next** to continue:



4. Read and accept the End User License Agreement, then click **Next** to continue:

Setup - Tetra4D Converter -		×
License Agreement Please read the following important information before continuing.		TC
Please read the following License Agreement. You must accept the terms o agreement before continuing with the installation.	f this	
Tetra4D Converter [™] Software License Agreement	-	
NOTICE TO USER: PLEASE READ THIS AGREEMENT CAREFULLY. BY COPYI INSTALLING OR USING ALL OR ANY PORTION OF THE SOFTWARE YOU AC ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT, INCLUDING, IN PARTICULAR THE LIMITATIONS ON: USE CONTAINED IN SECTION 2; TRANSFERABILITY IN SECTION 4; WARRANTY IN SECTIONS 6 AND 7; LIAI IN SECTION 8; CONNECTIVITY AND PRIVACY IN SECTION 14; AND SPECIF PROVISIONS AND EXCEPTIONS IN SECTION 15. YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY	CEPT BILITY TC YOU.	,
I accept the agreement		
○ I do not accept the agreement		
< Back Next >	Car	ncel

5. Read the Customer Experience Improvement Program terms.

If you don't want to participate in this program, uncheck the check-box.

Then click **Next** to continue:

	Ily seeking to develop and enhance the products and services we omers. To facilitate this process it is helpful for us to collect
	ed to how customers use our software. By installing and using our e agreeing to participate in our CEIP (Customer Experience
Improvement Pro	ogram) whereby you are granting us permission to collect, maintain,
	analytics data related to your use of our Software. All the data we nous and we do not store any IP addresses or personally identifiable
	he purpose of the CEIP, we may rely on third party analytics t and process this data and such data is stored and processed on
servers located in	
✓ I accept to p	articipate to the Customer Experience Improvement Program.
✓ I accept to p	articipate to the Customer Experience Improvement Program.
✓ I accept to p	articipate to the Customer Experience Improvement Program.

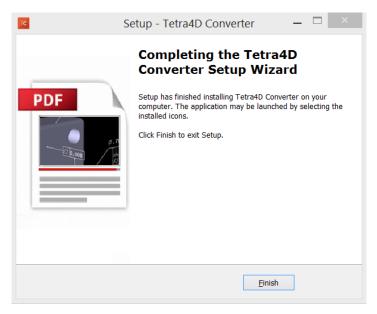
6. Enter your user information (optional), then click **Next** to continue:

Setup - Tetra4D C	onverter — 🗆 ×
User Information Please enter your information.	Тс
User Name:	
Organization:	
<	Back Next > Cancel

7. Finally, review the installation information and click **Install**:

Setup - Tetra4D Converter -	
Ready to Install Setup is now ready to begin installing Tetra4D Converter on your computer.	TC
Click Install to continue with the installation, or click Back if you want to review change any settings.	/ or
User information: support@tetra4d.com Tetra4D Destination location: C:\Program Files (x86)\Adobe\Acrobat DC\Acrobat	~
<	>
< <u>B</u> ack Install	Cancel

After the installation is complete, the installer may notify you that a system restart is necessary in order to fully complete the installation process. If the following dialog box is displayed, please make sure that you restart your computer before trying to run the Tetra4D Converter for the first time:



Running Tetra4D Converter

To run Tetra4D Converter, please go to your start menu and launch Acrobat Pro. When you first launch Acrobat Pro after installing Tetra4D Converter, you will see the following dialog box until your license has been activated.

	Tetra4D Conve	erter ×	
Thank you for evaluating will expire in 28 Days. Wo		ion of Tetra4D Converter.Your trial period se a copy ?	
Buy Now	Continue Trial	l already have a serial number	

Tetra4D Converter starts automatically in a trial mode, with a 28 days duration.

- Select the **Buy Now** button to go to the Tetra4D web store to purchase licenses of the Tetra4D Converter.
- Select the **Continue Trial** button to run in trial mode. The Tetra4D Converter will run in trial mode for 28 days after installation.
- You should receive an email from tetra4d.com when you purchase Tetra4D Converter with your serial number/license key and a link to the installation setup. These can also be found in your <u>Customer Portal</u>. To activate your license, select the I already have a serial number button and enter your serial number in the activation window. Detailed activation instructions can be found on the next page of this document.

If you are unsure what your license status is or just need help in general, please a support request by going to <u>www.tetra4d.com/support</u> or by accessing your <u>customer portal</u>.

License Activation

The Tetra4D Converter licensing system makes it possible to activate your license without contacting Tetra4D support.

In order to adapt to various situations, Tetra4D Converter provides different ways to activate a license on a computer:

- Online activation (computer connected to the Internet)
 - o Activation can be performed
 - From the **Product status** dialog box,
 - From the top menu: **Tetra4D Converter > License manager**.
- Offline activation (computer not connected to the Internet)
 - Activation can be performed from the top menu Tetra4D Converter > License manager

License activation: Online

To access the online activation dialog:

• Start Acrobat Pro, and select I already have a serial number in the Tetra4D Converter status dialog

Tetra4D Conv	erter ×
Thank you for evaluating this fully featured ver will expire in 28 Days. Would you like to purch	
Buy Now Continue Trial	I already have a serial number

 Or if you are already working in Acrobat, click on the top menu Tetra4D Converter > About Tetra4D Converter to access to the Tetra4D Converter status dialog, and then select I already have a serial number. • In the Tetra4D Converter license dialog, enter your serial number

	Tetra4D Converter License	>
Тс	Activate Tetra4D Converter Your version of Tetra4D Converter is not yet activated. In order to activate it, please enter your serial number below. Serial Number :	
	ОК Са	ancel

Remark:

The serial number should look like: XXXXXXX-XXXXXXXXX-XXXXXX-XXXXX

• Click OK to validate

Note:

At this stage, an internet connection is required for the license to be activated.

 If the activation is successful, the following message confirming the activation will be displayed.

Tetra4D Converter	
License successfully registered.	
	ОК

- Press Ok to close the dialog box.
- If the activation is not successful, a dialog box will be displayed with a message indicating what the specific problem is (such as **Invalid serial number** or **Invalid license**):

Tetra4D Converter	
Invalid license.	
	ОК

In such a case, please follow the Offline activation process instructions.

License Activation: Offline

To access to the offline activation dialog:

- Start Acrobat Pro
- Click on the top menu Tetra4D Converter > License Manager to access to the Tetra4D License Manager

	Registered products will appear in the list beli in the list below and click the Activate button activate the product. Activation requires an active connection to th	. You will need your serial number to ne Internet. If no Internet connection is availab s will create a license request file that you will n		×
Product Name	Serial Number	Status	Version	Activate
Tetra4D Converter		Trial - 28 Days Remaining	2015	Import License File
				Deactivate
				Exit

Note:

- The Tetra4D License Manager tool lists:
 - The installed Tetra4D products
 - The Serial number currently used for each product
 - Your serial number if the product has been activated
 - A generic "trial" serial number if the product is in trial mode
 - The status of each product (Trial mode, registered...)
 - The version of each product
- Select the Tetra4D Converter product

• Click on Activate

$\textcircled{1}{1}$	Registered products will appear in the list beli in the list below and click the Activate button activate the product. Activation requires an active connection to th	Nou will need your serial number to ne Internet. If no Internet connection is available s will create a license request file that you will n		
Product Name Tetra4D Converter	Serial Number	Status Trial - 28 Days Remaining	Version 2015	Activate Import License File
				Deactivate
				Exit

• Input your serial number

4	Enter Serial Number		
Enter your serial numb	below to activate.		
	Activate Online Activate Offline		

- Click on Activate Offline

₽		Save a license re	equest		×
🔄 🏵 🗉 🕇 🚺	▶ This PC ▶ Downloads	s	V 🖒 Search D	ownloads	Q,
Organize 🔻 New	w folder			•== •	0
★ Favorites ■ Desktop ↓ Downloads ■ Recent places ↓ This PC ↓ Desktop ↓ Documents	▲ Name	~	Date modified	Туре	Size
🚴 Downloads	v <				>
File name:	license.req				~
Save as type:					~
Hide Folders			Sa	Ve Canc	el:

• Our support staff will send a license file corresponding to the computer from which you issued the activation request.

Remark:

- The file you will receive will be named as shown below:
- Start Acrobat Pro
- Click on the top menu Tetra4D Converter > License Manager to access to the Tetra4D License manager

	Software Registration Registered products will appear in the list below. To license in the list below and click the Activate button. You will need activate the product. Activation reguires an active connection to the Internet. If no you can activate using the offline mode. This will create a lic to send to support in order to receive a license activation file.	a product, select it your serial number to o Internet connection is availab ense request file that you will n		×
Product Name	Serial Number	Status	Version	Activate
Tetra4D Converter		Trial - 28 Days Remaining	2015	Import License File
				Deactivate

- Select the product you want to register
- Click on Import License File

$\textcircled{1}{1}$	Software Registered products will appear in the list below in the list below and click the Activate button, activate the product. Activation requires an active connection to the you can activate using the offline mode. This to send to support in order to receive a license	You will need your serial number to a Internet. If no Internet connection is availab will create a license request file that you will n		
Product Name Tetra4D Converter	Serial Number	Status Trial - 28 Days Remaining	Version 2015	Activate Import License File
				Deactivate
				Exit

• Select the .license file you received

Q	Choose your license file			×
🔄 🏵 🝷 ↑ 🚺 → This PC	Downloads	✓ 🖒 Search Do	wnloads	,o
Organize 🔻 New folder			i≡ - □	0
Desktop Na	me No items mate	Date modified	Туре	Size
Homegroup Homegroup His PC				
 Desktop Documents Downloads 				
🕨 🛄 Music				>
File name:		✓ License FOpe		 ✓ ↓

• Click **OK** to activate your license

	sistered products will appear in the list below.			_ 🗆 🗙
Act you	Is the below and click the Activate button. You vate the product. Ivation requires an active connection to the Inti- can activate using the offline mode. This will end to support in order to receive a license act	emet. If no Internet connection is availat create a license request file that you will r		
Product Name	Serial Number	Status	Version	Activate
Tetra4D Converter		0	2015	Import License File
				Deactivate
				Exit
License has been activated				

Remark:

A confirmation message is shown in the left bottom corner of the dialog box.

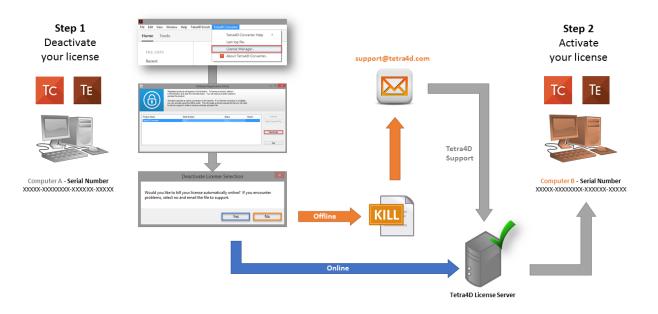
• Click **Exit** to close the window.

Transfer of a license

The below schema presents the process that must be followed to transfer a license from one computer to another one.

Remark:

If the computer where the product is licensed is no longer available (OS update, HDD failure, etc...), contact the support to execute the transfer.



System Requirements

Generally speaking, the system requirements for Tetra4D Converter are the same as those for the Windows version of Acrobat Pro in a Windows environment.

Windows

- 1.5GHz or faster processor
- 1GB of RAM (2GB recommended)
- 200MB of available hard-disk space
- 1024x768 (minimum) screen resolution
- Video hardware acceleration (optional)
- One of the following Microsoft[®] Windows[®] operating systems:
 - Windows Server 2008 R2 (32 bit and 64 bit)
 - Windows 7 (32 bit and 64 bit)
 - Windows 8.1 (32 bit and 64 bit)
 - Windows 10 (32 bit and 64 bit)
